



INSTITUTE FOR
SCHOOL AND
COMMUNITY
PARTNERSHIPS

Institute For School and Community Partnerships

Monthly Board of Directors Meeting

February 14, 2024

February 14, 2024, at 4:00 PM – Monthly Board Meeting

Members of the Public may participate, please RSVP to TheInstituteSA@tamusa.edu to receive the zoom link and passwords to join virtually or join us in person at 534 Cordelia St (2nd Building) – The Burleson School for Innovation and Education. Additionally, all Board of Director meetings are recorded, and the recording is posted to our website to view later.

Public comments and to receive the passcode to the public meeting please send an email to TheInstituteSA@tamusa.edu at any time prior to the board meeting, public comments should pertain to the agenda items only.

Agenda

1. Call Meeting to Order: Time 4:12pm

1.A. Roll Call

- Carolina Gonzales, Board Member
- Juan Jasso, Board Member
- Leroy Vidales, Board Member
- Olga Moucoulis, Board Chair

ISCP

- Dr. Henrietta Munoz, CEO, The Institute for School, and Community Partnerships
- Grace Aguirre Garcia, COO, The Institute for School and Community Partnerships and Faculty in Residence at Burleson
- Betty Jean Villegas, Administrative Coordinator, The Institute for School, and Community Partnerships
- Ms. Benavides, Transitional Coordinator at The Burleson School for Innovation and Education
- Dr. Sonia Sanchez, Faculty in Residence, Winston Intermediate School of Excellence
- Dr. Catherine O'Brien Assistant Professor A&M- San Antonio

1.B. **Pledge of Allegiance to US and Texas Flag** Board Chair, Olga Moucoulis led the Pledges of Alliance to the US and Texas Flags.

1.C. **Moment of Silence:** Board Chair, Olga Moucoulis called for a moment of silence.

2. **Communication from Citizens:** Board Chair, Olga Moucoulis, that there was no communication from citizens.

3. Chief Executive Officer's Report:

- Update of current events, information, operations, and programs
- Dr. Munoz began by reading the Mission Statement for the ISCP
- Dr. Munoz stated Toyota Presentations for \$50K Grant for EISD, HISD, SAISD which each campus will receive around \$15 to \$17 thousand dollars will be used to do Stem Work, the funding for Winston Intermediate School of Excellence will support a NASA Trip as well as some Stem Kits. We will also do a check presentation at HISD and SAISD.
- Dr. Munoz started Valentine's Day today with lots of goodies and Burlison Blooms where students have been making flower arrangements. Students from Burlison sold some flowers at the local high school and made around \$200.
- Dr. Munoz stated that there was a news story airing today on Valentine's Day from Kens 5 regarding the Burlison Blooms Student-Led Enterprise. Ms. Benavides was the spokesperson for Burlison in the video.
- Dr. Munoz stated that Ms. Benavides/ Grace Aguirre- Garcia will go over AY4 goals for Burlison.
- Dr. Munoz stated that at the closing of Winston Intermediate School of Excellence at the end of this school year there will be a memo that the district will have to sign off on to end our relationship with the EISD school district and ISCP. The EISD Board of Trustees closed the campus dissolving the relationship with the ISCP.
- Dr. Munoz stated you have in your packets a summary of finance, email from Myra with a deficit of \$3,299 dollars we are checking those numbers as well. EISD sent communication about the deficit that we may incur. Dr. Caroline Gonzales will have access as well to the email. This year 2023-2024, next year audit Deficit 210 students Wise, 2023 PEIMS enrollment showed 143 students at Wise 67 students' difference.
- A question from Board Member Carolina Gonzales asked how that would impact us for this year 2023-2024. It will not affect this year's audit; it will be on next year's audit. Board Member, Leroy Vidales, verified it will show up for next year in our audit.

3.A. Winston Intermediate School of Excellence – HB3 Updates

- Dr. Sonia Sanchez gave updates on HB3 updates, 80% of students will meet proficiency@ approaches on STARR Reading MAP Reading Data-English/ Spanish
- Dr. Sonia Sanchez stated 80% of students will meet proficiency approaches on STARR Reading IStation Reading Data- English / Spanish
- Dr. Munoz stated that Board Member Dr. Juan Jasso said when we present this data to name factors or context to support the information on the slides.

3.B. Burlison School for Innovation and Education – HB3 Updates

- Ms. Benavides gave updates on HB3 and AY4 Progress updates for Performance Measures 1 and 2. Performance Measure 1 Burlison's Average daily attendance target set at 85%, currently Burlison ADA is 86% of our 28-student enrollment count.
- Performance Measure 2: 85% of students are making progress or have mastered their individualized education program (IEP) goals. Currently 96% are making progress towards their IEP goals.
2 of the students have excessive absences and are not making the expected progress on their goals.
1 student enrolled on 2/4/2024.

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- Performance Measure 3 and 4. Performance measure 3 75% of students are utilizing the student-led IEP Model during their ARDS. Currently 27 of the 28 students (99%) are utilizing the student-LED EP model during ARDs. Burleson is fully staffed and is in the process of reviewing completed ARDs for next year. We expect to reach our goals by the end of Quarter 3.
 - Performance Measure 4: 80% of students will be signed up with Government and/or Community Agencies to utilize all services and resources available to them. 99% of Burleson students are signed up with services and/or resources through AACOG, Via Tran, Catholic Charities, Vocational Rehabilitation TWC. ARC of San Antonio, Day Habilitation Programs, FAFSA & College application, medical transfer to adult services; SSI, etc. We continue to explore additional support for our students.
 - Performance Measure 5 and 6. Performance measure 5: 85% of staff respond to District Survey on Climate, Professional Learning & School Leadership and School Safety/Audit Submitted by EISD to TEA and 75% of Staff respond to the Staff Survey.
No Data Yet-EISD has not yet sent their yearly Staff Survey on Climate, Professional Learning & School Leadership.
 - Performance Measure 6: 75% of Parents respond to District survey on School Safety School Climate, Family Support, Barriers to Engagement.
No Data yet survey has not been sent yet.
 - Grace Aguirre Garcia stated several partnerships opportunities for students at Burleson with Project Search, Texas Workforce Commission, EISD, Ghisallo Cycling Initiative, and Toyotetsu.
 - Question from Board Chair Olga Moucoulis in regard to partnerships with Project Search are we conducting background checks. Dr. Munoz stated that yes, we will do background checks and comply with all EISD rules.
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3.C. Fund Development

- Dr. Munoz gave an update on Hirsch STEM Academy Grant for SAISD- call quality school LOI- December. February 8th turned in paperwork. Pk5, Steam with focus on the “A”, open 2025-2026

4. Consent: (All items may be acted upon at the same time by the School Board and have been discussed in prior Work Session)

4.A. ISCP CEO Evaluation Tool- Mid Year Tool

The ISCP Board of Directors reviewed several tools in a work session and further narrowed the tool aligning best with the Job Description of the CEO.

- Draft Form review with Board Members most revised CEO Evaluation, rubric evaluation, job description. [Put hyperlink on agenda for CEO Evaluation.](#)

4.B. Academic Year 2024-2025 Calendar, approved by Partner Edgewood ISD.

4.C. ISCP Board of Directors Remaining 2024 Board Meeting Schedule

- 1st Motion- Leroy Vidales, Board Member to table Consent Item 4A.
- 1ST Motion- Leroy Vidales Board Member to approve Consent Items 4B, 4C.
- 2ND Motion- Caroline Gonzales, Board Member
- No discussion
- All in favor say “aye.”
- All opposed say “nay.”
- Motion passes

5. Closed Session - A&M San Antonio Institute School board will go into closed session as authorized by the Texas Open Meetings Act, Texas Government Code 551.071/551.074.

6. Information Items:

Monthly Financial Report

7. **Adjournment:** Time: 5:00pm

- 1st Motion- Board Member, Dr. Juan Jasso moved to adjourn the meeting.
- 2nd Motion- Board Member, Leroy Vidales seconded the motion.
- There was no discussion.
- All in favor say “aye.”
- All opposed say “nay.”
- Motion Passes