



INSTITUTE FOR
SCHOOL AND
COMMUNITY
PARTNERSHIPS

Institute For School and Community Partnerships

Annual Board of Directors Meeting

April 28, 2022

April 28, 2022, at 3:00 PM – Monthly Board Meeting

Based on recommended guidelines, we are taking all necessary steps to help contain the spread of the virus, COVID-19. A&M San Antonio Institute for School and Community Partnerships' Board meetings are open to the public but require face mask coverings and physical distancing.

Members of the Public may participate, please RSVP to TheInstituteSA@tamusa.edu to receive the zoom link and passwords to join virtually or join us in person at 534 Cordelia St (2nd Building) – The Burseson School for Innovation and Education. Additionally, all Board of Director meetings are recorded, and the recording is posted to our website to view later.

Public comments and to receive the passcode to the public meeting please send an email to TheInstituteSA@tamusa.edu at any time prior to the board meeting, public comments should pertain to the agenda items only.

Agenda

1. **Call Meeting to Order;** 3:04 pm – Director, Olga Moucoulis, called the meeting to order at 3:04 pm

1.A. Roll Call

- Shannon Allen-Board of Director
- Hugo Hernandez-Board of Director
- Olga Moucoulis- Board Chair
- Kathy Funk-Baxter-not present
- Paola Gonzales-not present
- Leroy Vidales-not present
- Henrietta Munoz-Executive Director, Texas A&M- Institute for School and Community Partnerships
- Betty Jean Villegas, Administrative Associate, Texas A&M- Institute for School and Community Partnerships
- Michelle Janysek- Deputy Director, Texas A&M- Institute for School and Community Partnerships
- Julie Riedel-Cast Stem, Texas A&M- Institute for School and Community Partnerships

Board Chair Moucoulis conducted the roll call and noted that quorum was present.

1.B. **Pledge of Allegiance to US and Texas Flag:** Board Chair led the pledges to both to US and Texas Flags

1. C. **Moment of Silence:** Board Moucoulis called for a moment of silence.

2. **Communication from Citizens:** Board Chair- Moucoulis asked ISCP Executive Director Munoz if there were any communications from citizens; there was no communications from citizens.

3. **Executive Director's Report:** Executive Director, Henrietta Munoz welcomed all present and provided an update to the Board of Directors. She began by restating the Mission of the ISCP and introduced all the ISCP Faculty and staff members.

- Update of current events, information, operations, and programs
- **New Principal Gus Garcia-** Director Munoz announced a new principal at Gus Garcia University School: Ms. Jessica Husband she is featured in the ISCP April newsletter.
- **Fiesta at Wise-** Director Munoz shared with the Board about the Texas Cavaliers and Fiesta Queen that visited Winston Intermediate School of Excellence and visited with the students.
- **Walk for Autism-** Director Munoz told the Board that the College of Education and ISCP participated in the Walk for Autism and also recruited for Burleson School for Innovation and Autism Life links.

3.A. Burleson School for Innovation and Education; Executive Director, Henrietta Munoz announced to Board Members that Sarah Minner 18+ Coordinator at Burleson cover some of the programs they have Burleson.

- **Story behind Burleson-**It began in 2017 with an 18+ program housed at multiple campuses in the summer 2017 named “The Burleson Center for Innovation and Education. In 2019-2020 partnered with A&M San Antonio and the first cohort of students attended A&M.
- **Transition Services-** Students work with media coverage, campus tours with the community, making students visible.
- **Program Goals-** To prepare young adults as they transition from high school to adult life to live a life the dreamed of.
- **Instructional Models-** Structured curriculum on pre-employment, transition services with hands-on work based learning, prior to setting annual goals, all students complete a transition assessment with family input. Offer related services; Speech and Language Therapy, Occupational and Physical Therapy based on need.
- **A&M as operating Partner-** Shared values of educational equity and community, Faculty and Residence to support student progress and partnership goals. BCBA support, Established a pathway from Burleson to Texas A&M San Antonio.
- **Signing Day-** To celebrate our trailblazers adding representation at the university in San Antonio. The 1st cohort signing day representation.
- **Instructional Offerings-** Independent Living Skills, Education & Training, Employment.
- **On Campus Job Sites & Student Led Enterprises-**Students gain employment skills in an age-appropriate setting, Student preferences and goals guide instruction. The setting may be structured to meet the individual needs of students. Supports may be faded and skills are generalized in the community.

- **Cordelia Special- Tees**-Customer service, soft skills, making phone calls, sending and replying to emails, design, budgeting, folding and sorting. The most successful enterprise at Burleson. The yearly annually \$22,000 revenue back into screen printing enterprise.
- **Café**- Coffee and beverage preparation, baking, time management, soft skills, beginning of the day set up, following a checklist.
- **EISD Inspiration Gardens**-Aquaponics accessible and inclusive greenhouse, sensory garden, plant care, propagation, fish care, teamwork, planning and nutrition.
- **Dos Calles Bike Shop**- Bike repair, tune-up's, bike safety, collaboration, proper tire inflation, organization, hand tools, adapted bikes.
- **Burleson Blooms**-Flower arrangements, propagation of plants, process customer orders, customer service and organizational skills, generalize skill set in the community, floral certification available.
- **Warehouse an on Campus Job Site**-Students get retail experience, back-end retail skills, unloading donations, sorting, laundry, organization, inventory, determining price value.
- **Burleson Boutique**-Front end retails skills, mannequin set up, organization of clothing racks, customer service, bagging items, stocking.
- **Apartment**-Instruction is targeted to address independent living skills, laundry, cooking and meal prep, reading food labels, grooming for the workplace, leisure and recreational skills. Students have access to space time and recreation room.

3.B. TAMSA University Student Spotlight – Winston Intermediate- Executive Director, Dr. Munoz announced Dr. Socorro Garcia-Alvarado's students would present

- Dr. Garcia-Alvarado's students at WISE provide classes and diversity and family students services, projects of fifteen hours of service
- **Mission**- Students from A&M San Antonio read their Mission Statement
- **Interviews & Surveys**- students asked what families would like to have they listed out inclusive space for all ages, computer printing and services, cooperative games to play as a family, adult ESL classes, food pantry/ donation station, Safe space to socialize with other families.
- **Family Center**- A&M students will put rooms together on April 30 for the Adult Room/Resource Center –life skills area, social area, community resources, computer & printer area, donation station, etc. Children Learn & Play Room – cooking & reading center, art & music center, gross & fine motor skills area, dramatic paly area, etc.

Dr. Janysek provided an overview of funding opportunities in progress or under consideration

- **Impactsa**- Application under development May 27th- Program enrichment for Wise to be determined.
- **Truist Foundation**-Building Pathways to economic mobility (Burleson) has been submitted interviewed pending requested was for \$30,000.00.
- **Baptist Health Foundation**- Fresh (Food Resources & Education for Strength and Health) progressed to full review requested was for \$75,000.00

4. Consent: (All items may be acted upon at the same time by the School Board) – No Items for the Consent Agenda

5. Information Items:

5.A. [Monthly Financials](#)

6. Adjournment: Board Chair called for a motion to adjourn the meeting. The meeting adjourned at 3:52 pm.

- **Motion- 1st-** Mr. Hernandez
- **Motion- 2nd-** Ms. Allen