



INSTITUTE FOR  
SCHOOL AND  
COMMUNITY  
PARTNERSHIPS

**Institute For School and Community Partnerships**

**Monthly Board of Directors Meeting**

**January 18, 2024**



# January 18, 2024 at 4:00 PM – Monthly Board Meeting

Members of the Public may participate, please RSVP to [TheInstituteSA@tamusa.edu](mailto:TheInstituteSA@tamusa.edu) to receive the zoom link and passwords to join virtually or join us in person at 534 Cordelia St (2<sup>nd</sup> Building) – The Burleson School for Innovation and Education. Additionally, all Board of Director meetings are recorded, and the recording is posted to our website to view later.

Public comments and to receive the passcode to the public meeting please send an email to [TheInstituteSA@tamusa.edu](mailto:TheInstituteSA@tamusa.edu) at any time prior to the board meeting, public comments should pertain to the agenda items only.

## Agenda

### 1. **Call Meeting to Order: 4:01pm**

In the absence of Board Chair, Olga Moucoulis, Dr. Henrietta Munoz ran the meeting.

### 1.A. **Roll Call**

- Carolina Gonzales, Board Director
- Juan Jasso, Board Director
- Olga Moucoulis, Board Chair not present
- Leroy Vidales, Board Director

### ISCP

- Henrietta Munoz, CEO, Institute for School and Community Partnerships
- Betty Jean Villegas, Administrative Coordinator, Institute for School and Community Partnerships
- Grace Aguirre-Garcia, COO, Institute for School and Community Partnerships, Faculty in Residence, Burleson School for Innovation and Education
- Julie Riedel, Faculty in Residence, Cast Stem, Institute for School and Community Partnerships
- Mark Larson, Early Matters Executive Director, Institute for School and Community Partnerships

1.B. **Pledge of Allegiance to US and Texas Flag:** CEO, for Institute for School and Community Partnerships, Dr. Henrietta Munoz stated, "Can we please stand for the Pledge of Alliance and the US and Texas Flag."

1.C. **Moment of Silence:** CEO, for the Institute for School and Community Partnerships, Dr. Henrietta Munoz stated, "Can we stand for a moment of silence."

2. **Communication from Citizens:** CEO, for Institute for School and Community Partnerships, Dr. Henrietta Munoz stated, "There is no communication from citizens."

### 3. Chief Executive Officer's Report:

- Update of current events, information, operations, and programs
  
- Dr. Henrietta Munoz began by reading the Mission Statement for ISCP
  
- Dr. Henrietta Munoz mentioned the movement last week and discussion with the district about moving Jessica Husband to the new principal at Kennedy High School, and now, Dr. Salma Boyd is the new interim Principal at Gus Garcia University School. Dr. Salma Boyd will teach two classes daily at A&M while actively being interim principal at Gus Garcia University School.
  
- Dr. Henrietta Munoz mentioned a couple of conferences that ISCP staff has or will be attending.
  - Mental Health First Aid Training, with Ms. Grace Garcia and Burseson Team
  - A&M Corpus Christi Conference, School University Partnership, with Dr. Henrietta Munoz, Dr. Melissa Jozwiak and Dr. Socorro Garcia-Alvarado
  - NE Annie E Casey Foundation Fellowship with Dr. Henrietta Munoz attends twice a year, regarding dealing with Children and Family Issues.
  - Dr. Henrietta Munoz and Dr. Juan Jasso attending the TASA- Midwinter Conference
  - Dr. Sonia Sanchez headed to NABE Conference with a group of teachers from Wise.
  - Received approval for Dr. Sonia Sanchez and Dr. Socorro Garcia-Alvarado for the International Association of Lab Schools Seal of Approval for Gus Garcia University School and Wise to be connected to the university.
  - Dr. Henrietta mentioned recruiting time and a couple of events for recruiting fifth graders, direct mailings, and other types of recruitment at Gus Garcia University School
  - Dr. Henrietta Munoz mentioned that Grace Aguirre-Garcia is working with Charter schools where SPED students that have graduated from a Charter School might have option to go to Burseson School for Innovation and Education for their 18+ Transition program.
  - January 2024 is School Board Recognition Month and recognition was given to all our Board members for all their hard work and commitment to our students.

#### 3.A. Early Matters San Antonio Update:

- Mark Larson stated the progress of Early Matters and ensuring access to high- quality early learning for every family. By catalyzing the power of people, partnerships, and investments to make San Antonio the best place in the country for economic mobility.
- We can believe in our stakeholders to develop visions and plans and make sure that they take place. We advance policy and we work in systems and mobilization to make sure that these companies do not do this alone. Mark and Henrietta we have four logos you see on the presentation, and we're grateful to have the wonderful board that we have. The four logos are: ISCP, Work force Solutions, United Way, and Pre-K4 SA.
- Goal: To get affordable childcare for all San Antonio families.

#### 3.B. CAST Network of Schools

- Ms. Julie Riedel stated Science Mill summer camp in partnerships with Science Mill out of Johnson City and Stem Education Growth hosted a two-week summer camp at A&M-SA for Cast Stem, and Cast Med students, it was led by Andrea Gallo, graduated A&M-SA teacher intern and Linda Martinez, Cast Stem Teacher. Monday and Friday, students were involved on the A&M-SA campus and on Tuesday-Thursday students worked in the A&M classroom at Cast Stem. Approximately 21 students participated across all grade levels 9-12.
- Cast Teachers worked with Summer Studio with SAY SI to create a safe creative space for students to spend the week having fun, making connections, and reflecting through arts. Studios will work through projects in two of the four studios SAY SI is known for: visual arts, performing/theatre arts, film and photography, and digital arts.

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- Cast Stem has relocated to Alamo Colleges District Palo Alto College, the partnership opportunities are expanding to include a three-way partnerships with CAST Schools, CAST Stem, A&M-SA and PAC, with Educator Prep Program at Palo Alto, plus the location geographically will be an additional strong partnership and pipeline from high school to community college, to university to successful, strong, committed teachers in the field.
  - Advanced Learning Academy numbers have grown, Currently along with one other adjunct we support two students at CAST Teach, five students at CAST Stem, two students at CAST Med and seven students at various levels at ALA and one student at CAST Tech, residencies at CAST Schools are taking it all with excellent future teachers. With the success of this program, we have had 100% of the students that have graduated out of this program currently employed in San Antonio.
  - 100% of them have gotten a job within two months, 76% of them stayed within Cast High Schools, 76% are still in the same district that they started, and 100% plan to stay in teaching.
  - Benefits of a Teacher Residency Model:pre-service teachers, sustained two-year based support to develop a deep understanding of teaching and learning.

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### 3.C. Fund Development

- Dr. Henrietta Munoz gave updates on all our fund developments starting with New Schools- planning year grant-purpose: success Adult ECHS submitted January 16 for approximately \$215,000.00.
- Dr. Henrietta Munoz stated Moody Schools no specific call issued yet; anticipated call February 2024 purpose: Focus on students with differing abilities; non-specific yet.
- Dr. Henrietta Munoz gave an update about Harlandale ISD, partner with ISCP & Texas A&M, meeting with HISD on Thursday, January 25<sup>th</sup> to discuss opportunities around Art Integration and a dual language campus.
- SAISD letter of Intent all call for quality schools, Adult Early College HS, two to three campuses- Hirsch Elem, Davis M.S., Sam Houston H.S.
- Dr. Henrietta Munoz stated all the external grants and gifts from 2020-2023 for the 3-year overview- Gus- \$2,731,604.12, Wise- \$2,417,250, Burleson- \$54,194, Harlandale ISD- \$12,803.19 and South San ISD- \$14,400.00 totaling \$5,230,251.31.

## 4. Discussion: (All items may be acted upon at the same time by the School Board and have been discussed in prior Work Session)

### 4.A. ISCP CEO Evaluation Tool- [Mid Year Tool 1](#)

### 4.B. ISCP CEO Evaluation Tool- [Mid Year Tool 2](#)

- 1<sup>st</sup> Motion to table it from Board Director Juan Jasso to gather more information and research to conduct a work session with the entire Board to develop a job description for CEO Evaluation.
- 2<sup>nd</sup> Motion from Board Director Caroline Gonzales
- All in favor say aye.
- All against say nay.
- Motion has been tabled.

## 5. Closed Session - A&M San Antonio Institute School board will go into closed session as authorized by the Texas Open Meetings Act, Texas Government Code 551.071/551.074.

## 6. Information Items:

- Monthly Financial Report

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**7. Adjournment:** 4:58 pm

- 1<sup>st</sup> Motion- Board Member, Leroy Vidales moved to adjourn the meeting.
- 2<sup>nd</sup> Motion- Board Member, Juan Jasso seconded the motion.
- There is no discussion.
- Mr. Vidales called for a vote to adjourn; all voted to adjourn.
- The meeting was adjourned at 4:58.