



INSTITUTE FOR  
SCHOOL AND  
COMMUNITY  
PARTNERSHIPS

**Institute For School and Community Partnerships**  
**Regular Monthly Board of Directors Meeting Minutes**

**April 17, 2025**

# April 17, 2025, at 4:00 PM – Monthly Board Meeting Minutes

Members of the Public may participate, please join us in person at **The Burleson School for Innovation and Education, 534 Cordelia St. Building #2, San Antonio, Texas 78237.**

Public comments should pertain to the agenda items only and must be turned in prior to the start of the board meeting.

## Agenda

### 1. Call Meeting to Order: 4:00pm

#### 1.A. Roll Call

- Dr. Carolina Gonzales, Board Member
- Dr. Juan Jasso, Board Member
- Dr. Catherine O'Brien, Board Member, present via zoom
- Leroy Vidales, Board Chair

#### ISCP

- Dr. Henrietta Munoz, CEO, Institute for School and Community Partnerships
- Betty Jean Villegas, Administrative Coordinator, Institute for School and Community Partnerships
- Dr. Sonia Sanchez, Chief Academic Officer, Institute for School and Community Partnerships
- Dr. Michelle Janysek, Academic Strategy Consultant, Institute for School and Community Partnership
- Dr. Todd Landry, Senior Director, Operations and Systems Alignment Early Matters SA, ISCP

1.B. **Pledge of Allegiance to US and Texas Flag:** Leroy Vidales, Board Chair, can we please stand for the Pledge of Alliance

1.C. **Moment of Silence:** Leroy Vidales, Board Chair stated can we have a moment of silence

2. **Communication from Citizens:** Dr. Munoz stated there is no communication from citizens.

### 3. Chief Executive Officer's Report:

- Update of current events, information, operations and programs

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- Dr. Henrietta Munoz, we failed as an Institute to recognize our Board of Directors during the Board Recognition month, and we have a small token of our gratitude with some books.
  - Dr. Henrietta Munoz started out with our Mission Statement for ISCP
  - Dr. Henrietta Munoz mentioned a promotion we taped with KSAT12 for Toyota Texas sponsoring Fiesta
  - Shout out to all the Project Search Team Job Preparation for all the interns at Project Search preparing for the reverse job fair
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### 3.A. Gus Garcia University School – Presentation

- Dr. Sonia Sanchez stated our annual goals and performance objectives set for the students, with a 70% target for meeting progress using math testing or measures of academic progress. She presented data showing the baseline performance of students at the end of the previous year and the progress made in the middle of the current year. The data showed significant growth in performance across different grade levels. Dr. Sanchez also mentioned the use of the Measures of Academic Progress (MAP) as a measure of progress in making decisions on campus. She shared a collage of the March Madness events held on the campus, including an attendance incentive competition that has shown positive
  - Dr. Sonia Sanchez- Spring Fest and Health Resource Fest
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### 3.B. FY23 Audit Update – Information

- Dr. Todd Landry provided an update on the organization's audit process, stating that the FY 23 audit is underway and expected to be completed by mid-May. He also mentioned that the FY 24 audit will likely be quicker due to the predecessor work done for the FY 23 audit. Henrietta and Todd also informed the board that they will be presenting budget amendments for the current fiscal year and the upcoming fiscal year in May
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## 4. Closed Session (If Needed) – Texas A&M San Antonio Institute School board will go into closed session as authorized by the Texas Open Meetings Act, Texas Government Code 551.071/551.074.

- Board of Directors went into closed session at 5:03pm to review the CEO Evaluation. ISCP Board returned from closed session at 6:00pm
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### 4.A. CEO Evaluation Review

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## 5. Consent Agenda – Texas A&M San Antonio Institute School board reviewed and discussed any consent agenda items prior to any decision.

### 5.A. Toyota USA Foundation Partnership Grant – School Transformation

- Dr. Michelle Janysek spoke about the Toyota USA Foundation- Driving Possibilities- 5-year contract for \$2,222.295
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### 5.B. Methodist Health Ministries – Early Matters SA Grant- Dr. Janysek spoke about EMSA awarded \$214,000.00 for data infrastructure project

- Baptist Health Responsive Grant for about \$76,000 for health and wellness programs for Burleson.
  - Question from Carolina Gonzalez, Board Member, when we would like to know if we will be awarded
  - Dollar General Youth Literacy Grant- for \$4,130.00 for Gus Garcia
  - The Faye L and William L. Cowden Charitable Foundation for \$200,000 (Broadway Bank) for Burleson-Project Search
  - Spencer Foundation research Grant due April 15, 2025, for \$50,000 for Project Search
  - The Nancy Smith Hurd Foundation due March 31, 2025, for \$125,000.00
  - Impact Sa for \$100,000 FOR Burleson/ Project Search
  - Candid Profile-GuideStar
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**5.C. CEO Evaluation – The ISCP Board removed this item from the Consent Agenda and pushed for a decision the following meeting.**

**6. Information Items:**

Monthly Financial Report

**7. Adjournment. – 6:03pm**

**Motioned for Adjournment by Dr. Juan Jasso  
Second by Dr. Carolina Gonzales  
Motion carried.**