



INSTITUTE FOR
SCHOOL AND
COMMUNITY
PARTNERSHIPS

Institute For School and Community Partnerships

Monthly Board of Directors Meeting

May 16, 2024

May 16, 2024, at 4:00 PM – Monthly Board Meeting

Members of the Public may participate, please RSVP to TheInstituteSA@tamusa.edu to receive the zoom link and passwords to join virtually or join us in person at 534 Cordelia St (2nd Building) – The Burluson School for Innovation and Education. Additionally, all Board of Director meetings are recorded, and the recording is posted to our website to view later.

Public comments and to receive the passcode to the public meeting please send an email to TheInstituteSA@tamusa.edu at any time prior to the board meeting, public comments should pertain to the agenda items only.

Agenda

1. Call Meeting to Order: 4:00 pm

1.A. Roll Call

- Juan Jasso, Board Member
- Leroy Vidales, virtually
- Carolina Gonzales, Board Member
- Olga Moucoulis, Board Chair not present

ISCP

- Henrietta Munoz, CEO, Institute for School and Community Partnerships
- Betty Jean Villegas, Administrative Coordinator, Institute for School and Community Partnerships
- Grace Aguirre Garcia, COO, and Faculty in Residence, Institute for School, and Community Partnerships
- Mark Larson, Executive Director, Early Matters SA
- Salma Boyd, Faculty in Residence, Gus Garcia University School, virtually
- Michelle Janysek, Strategic Academy Consultant, Institute for School, and Community Partnerships, virtually
- Sonia Sanchez, Faculty in Residence, Winston Intermediate School of Excellence

1.B. Pledge of Allegiance to US and Texas Flag: Board Member, Caroline Gonzales

1.C. Moment of Silence: Board Member, Caroline Gonzales

2. **Communication from Citizens:** Board Member, Caroline Gonzales and we have communications from Melody Herrera, and other citizens express concern about importance of better communication regarding certain programs.

- Board Member Leroy Vidales who is virtual would like to move all Board Consent items for approval before CEO Report.
- 1st Motion- Juan Jasso
- 2nd Motion- Carolina Gonzales
- No Discussion
- All in favor say “aye.”
- All opposed say “nay.”
- Motion passes

3. Chief Executive Officer’s Report:

- Update of current events, information, operations, and programs
- Dr. Munoz will read the ISCP Mission Statement
- Dr. Munoz she stated the “Welcoming of new principal at Gus Garcia Jose Garcia.”
- For “Teacher Appreciation Week our campus at Gus and Wise enjoyed breakfast, at Burleson they enjoyed lunch.
- Recognized Teachers of Year at Burleson, Gus and Wise.

3.A. CAST Network of Schools

- Ms. Julie Riedel gave updates on Cast Stem students attending the State Board of Education in Austin last fall.
- Ms. Julie Riedel is working on recruiting for student residency and actively recruiting to continue to provide the program of wrap around support.
- In partnership with Palo Alto College, we have created a partnership with Cast Stem High School.
- Summer Opportunities at Cast Lead
- Award Ceremony for Cast Stem students.

3.B. Fund Development

- Dr. Michelle Janysek gave updates on all fund development.
- Najim Charitable Foundation submitted Step 1 in application process; submitted May 3. Screened out as our work does not align with this year’s funding focus.
- Impact San Antonio Grant due Step 1 April 26 for \$100,000 request, support for Burleson/ Project Search due Step 2 by May 31 (If invited).
- Crowley ISD partnerships with Tarleton State, capacity interview occurred May 1. Dr. Juan Jasso attended with ISCP Staff.
- US Department of Education: Disability Innovation Fund, to support innovative activities to increase competitive integrated employment for youth and other individuals with disabilities. Due by July 8th.

4. Early Matters San Antonio [Personnel Update](#) – Mark Larson

- Mark Larson gave an update on the two new hires in Early Matters SA

5. **Consent: (All items may be acted upon at the same time by the School Board and have been discussed in prior Work Session)**

5.A. [April ISCP Board Meeting Minutes](#)

5.B. **Salary alignment** for ISCP CEO and Early Matters San Antonio Executive Director for June 1, 2024.

Discussion with the ISCP Board of Directors occurred in March during a board workshop and again in April during ISCP Board Meeting Closed Session. Legal was obtained and approved of alignment of CEO and Early Matters San Antonio Executive Director.

5.C. **Early Matters Senior Director of Operations and System Alignment Hire for June 1, 2024.**

Discussion with the ISCP Board of Directors occurred in March during a board workshop and again in April during ISCP Board Meeting Closed Session. Legal was obtained and approved all proper hiring procedures.

5.D. **Charles Butt Foundation [Award Letter](#)** to support the Early Matters and ISCP salary alignment.

Discussion on this matter between the ISCP Board of Directors and Early Matters advisory council occurred in prior months and was obtained to secure salary adjustments for ISCP CEO and Early Matters Executive Director.

6. Closed Session - A&M San Antonio Institute School board will go into closed session as authorized by the Texas Open Meetings Act, Texas Government Code 551.071/551.074.

6.A. Discussion on Early Matters Hiring process

7. Information Items:

[Monthly Financial Report](#)

8. Adjournment: 5:29 pm

- 1st Motion- Juan Jasso
- 2nd Motion- Caroline Gonzales
- All in favor say “aye.”
- All opposed say “nay.”
- Motion passes