



TEXAS A&M UNIVERSITY
SAN ANTONIO

INSTITUTE FOR
SCHOOL AND
COMMUNITY
PARTNERSHIPS

Institute For School and Community Partnerships

Regular Board of Directors Meeting

June 25, 2026

June 25, 2026 at 4:30 PM – Monthly Board Meeting

Members of the Public may participate, please join us in person at **The Burleson School for Innovation and Education, 534 Cordelia St. Building #2, San Antonio, Texas 78237.**

Public comments should pertain to the agenda items only and must be turned in prior to the start of the board meeting.

Agenda

1. Call Meeting to Order: 4:30pm

1.A. Roll Call:

- Catherine O’Brien, Board Member, virtual
- Loi Taylor, Board Member, virtual
- Dr. Juan Jasso, Board Member, present
- Leroy Vidales, Board Chair, not present

ISCP

- Dr. Henrietta Munoz, CEO, Institute for School & Community Partnerships
- Dr. Sonia Sanchez, Chief Academic Officer, Institute for School & Community Partnerships
- Dr. Todd Landry, Senior Director, Operations and Systems Alignment Early Matters
- Betty Jean Villegas, Administrative Coordinator, Institute for School & Community Partnerships
- Gabriella Villegas, Project Manager, Institute for School & Community Partnerships
- Joe Montalvo, Project Search Instructor, Institute for School & Community Partnerships

1.B. Pledge of Allegiance to US and Texas Flag: Juan Jasso, Board Member

1.C. Moment of Silence: Juan Jasso, Board Member

2. Communication from Citizens: No communications from citizens

3. Chief Executive Officer's Report:

- Update of current events, information, operations, and programs
- Dr. Henrietta Munoz starts with Mission statement for ISCP
- Dr. Henrietta Munoz goes over Project Search photos of interns first year at Baptist rotation/media

3.A. School Transformation – Dr. Sonia Sánchez

End of Year Burleson School for Innovation and Education

- Ms. Gabby Villegas reported enrollment of 44 students, daily attendance (ADA) 94.83% at Burleson School
- Performance measure #2 IEP Student Progress target 85% of students will make progress or master their individualized education program goals (IEP) end of year student progress 100% of students make progress
- Performance measures #3 Student led IEP'S target 85% end of year student progress 61% (41/44)
- Performance measure #4 Access to services target 75% current 100%
- Performance measure #5 Staff survey target 100% of staff participation at the end of year results 40% of staff participation (2/5)
- Performance measure #6 Parent survey target 75% of parent participation on district survey end of year results survey results have not been released
- Mr. Joe Montalvo presented on Project Search cohort 2 end of year data- Strategic goal tracking (EOY 2026) goal #1 Professional excellence in the field, target 85% outcome met 100%, goal #2 workplace attendance & reliability target 96% end of year ADA 96.5%. Goal #3 digital integration & self-reflection target 100% outcome 90%.
- Cohort Growth Performance Metrics- 1 Work Structure, 2 Cognitive Abilities
- Highlights and Achievements- Graduation May 1 Interns start working on job site, interns recognized mentors at Baptist support from mentors

3.B. Fund Development – Dr. Michelle Janysek/Dr. Todd Landry

- Dr. Michelle Janysek mentions grants
- Charter School Program (CSP) grant for \$900,000 over roughly 18 months but now must spend money by 9/1/26.
- City Education Partners for \$5k-\$10k for YMLA Academy for student recruitment
- Avance Systems Partnerships for \$44,500 for environmental scan/ framework development
- Impact Sa for beyond pathways and employment
- New Schools Venture Fund for up to \$250k for three years for launch support for Beyond
- Promise Neighborhoods \$6,000.00 over five years for partner with UWSA
- Dr. Todd Landry mention grant
- GP and Winkey Singh- for \$150,000 (\$50,000 per year for 3 years unrestricted)

4. FY27 ISCP Preliminary Budgets

Early Matters San Antonio

School Transformation

- Question from Dr. Juan Jasso, reference on fund balance project balance, Dr. Catherine O'Brien fund balance, Munoz stated \$900,000 invoices for four months to spend by \$900,000.00 August, September, October not

negative

- 1ST Motion- Catherine O’Brien, Board Member
- 2nd Motion- Loi Taylor Board Member
- All in favor say “aye”
- All opposes say “nay”
- Motion passes

4. ISCP CEO Preliminary Evaluation

- 1st Motion- Loi Taylor, Board Member
- 2ND Motion- Catherine O’Brien, Board Member
- All in favor say “aye”
- All opposed say ‘nay’
- Motion passes

6. Consent Agenda – Texas A&M San Antonio Institute School board reviewed and discussed any consent agenda items prior to any decision.

6.A. [May 2026 Board of Directors Meeting Minutes](#)

6.B. [June 4, 2026 Special Called Board of Directors Meeting Minutes](#)

6.C. Move to extend the engagement of Garza/Gonzalez and Associates as the auditor for ISCP for fiscal year 2026

- 1st Motion- Catherine O’Brien, Board Member
- 2nd Motion- Loi Taylor
- All consent agendas approved 6A, 6B, 6C
- All approved say “aye”
- All opposed say “nay”
- Motion passes

7. Information Items:

[ISCP Monthly Financial Report - FY26 - 2025.05.pdf](#)

8. Adjournment: 5:20pm

- 1st Motion- Loi Taylor, Board Member
- 2nd Motion- Catherine O’Brien, Board Member
- All in favor say “aye”
- All opposed say “nay”
- Motion passes