



INSTITUTE FOR
SCHOOL AND
COMMUNITY
PARTNERSHIPS

Institute For School and Community Partnerships
Special Called Board of Directors Meeting
October 30, 2023

October 30, 2023, at 3:00 PM – Special Called Board Meeting

Members of the Public may participate, please RSVP to TheInstituteSA@tamusa.edu to receive the zoom link and passwords to join virtually or join us in person at 534 Cordelia St (2nd Building) – The Burleson School for Innovation and Education. Additionally, all Board of Director meetings are recorded, and the recording is posted to our website to view later.

Public comments and to receive the passcode to the public meeting please send an email to TheInstituteSA@tamusa.edu at any time prior to the board meeting, public comments should pertain to the agenda items only.

1. Call Meeting to Order: 3:03pm

1.A. Roll Call

Carolina Gonzales, Board of Director

Juan Jasso, Board of Directors

Leroy Vidales not present

Olga Moucoulis- Board Chair

ISCP

Henrietta Munoz, CEO Institute for School and Community Partnerships

Betty Jean Villegas, Administrative Coordinator, Institute for School and Community Partnerships

Grace Aguirre-Garcia- COO and Faculty in Residence, Burleson School for Innovation and Education

Salma Boyd, Faculty in Residence, Gus Garcia University School

Julie Riedel, Faculty in Residence, Cast Stem

Michelle Janysek, Academic Strategy Consultant, Institute for School and Community Partnership, attended meeting virtually.

Mark Larson, Executive Director, Early Matters, attended virtually zoom.

1.B. Pledge of Allegiance to US and Texas Flag: Board Chair Olga Moucoulis stated can we please stand for the Pledge of Alliance and the US and Texas Flag

1.C. Moment of Silence: Board Chairs Olga Moucoulis stated can we have a moment of silence

2. Communication from Citizens: Board Chair Olga Moucoulis stated there is no communication from citizens.

3. Chief Executive Officer's Report:

- Update of current events, information, operations, and programs
- Dr. Henrietta Munoz started out with Mission Statement for ISCP
- Welcome our new board director - Carolina Gonzales
- The Wise Mural Unveiling ribbon cutting ceremony on October 6, 2023, with lot of festivities on campus, attended by our newest ISCP Board Member Dr. Carolina Gonzalez and our EISD Board Members Mr. Guerra, and Mr. Valdez.
- The Old Dominion University came to visit with the us along with two school districts, that they intend to partner with New Port News and Chesapeake ISD. Old Dominion University spent two whole days with us and visited Gus Garcia-Dr. Salma Boyd and the principal at Gus Garcia Jessica Husband as well as Ana Cantu principal at Wise, and Dr. Sonia Sanchez. Our faculty in residents that is partnered with Cast Network, Julie Riedel was also present and shared information about teacher residence, and we spent like two days with these individuals visiting our schools and really learning how we partner together with a school district and university faculty.
- Appreciating our principals -recognizing our campus leaders, Ana Cantu- Wise, Sylvia Benavidez- Burleson, Jessica Husband- Gus our leaders are dynamite and carry a whole lot their shoulders.

3.A. Burleson School for Innovation and Education – HB3 Updates:

- Dr. Munoz stated that Grace Aguirre Garcia would give us the cycle to hear about the H goals update to hear about quarter one and where we are with quarter one next month in our meeting you'll hear from Gus Garcia and Winston Intermediate on quarter one and two.
- Grace stated she wanted to highlight something very important for this year our enrollment has been increased, last year our final individual was twenty-four. This year we are beginning enrollment, which is an increase of twenty-nine and we're well rounded. We will continue our recruitment efforts, and we're hoping to hit thirty-nine by next quarter.
- Academic Year progress goals- Measure #1- Average daily attendance target set at 85% currently Burleson ADA is 90% of our thirty-one-student enrollment count.
- Measure # 2- 85% of students are making progress or have mastered their individualized Education Program (IEP) goals, currently 94% are making progress towards their goals. Two students have excessive absences and are not making the expected progress on their goals.
- Performance Measure # 3- 75% of students are utilizing the student-Led IEP Model during their ARD'S.
- Performance Measure # 4- 75% of students are signed up with services and/or resources through AACOG, Via Tran, Catholic Charities, Vocational Rehabilitation TWC, ARC of San Antonio, Day Habilitation Programs, FAFSA & College applications, Medicaid transfer to adult services, SSI, etc. We continue to explore additional support for our students.
- Measure # 5- 85% of staff respond to district survey on climate, professional learning & school leadership and school safety audit submitted by EISD to TEA and 75% of staff respond to the Staff survey. No data yet-EISD has not yet sent their yearly Staff Survey on Climate, Professional Learning & School Leadership. We will have more data for you in the spring.
- Measure # 6- 75% of parents respond to district survey on school safety, school climate, family support, barriers in engagement. No data yet-survey has not been sent yet. More data for you in the Spring
- Grace stated on professional development for quarter one we had curriculum training for our staff that was led by CEO- Corey Fineran-CEO from Next UP & Grace Garcia Transition Curriculum Training. Dr. Karen Kohler A&M San Antonio-lead a session for our staff on professionalism. EISD- Safety, CPI, Transition. We have an upcoming Texas A&M University Transition Conference.
- Dr. Juan Jasso board director had a question to Madam Chair- Ms. Garcia on measure # 2 what assessments do you use to measure? Whether students are making progress, being you know, being that their leap goals, I am sure it's an individualized. Ms. Garcia there are a variety of assessments, some are district created and school created. But there's a variety of assessments to use, and they are directly online to the individual.
- Grace stated the Burleson Student LED Enterprises, we are currently partnering with Walgreens, Peter Piper Pizza, Sa Food Bank and upcoming partnership with HEB we have contacted HEB with program manager, and we are hoping to send two different groups of students to volunteer at HEB located at Las Palmas and Culebra.
- Dr. Juan Jasso, board director asked a question to Ms. Garcia what is the future of the bike shop? Grace stated it is finding an adult to volunteer their time and services and expertise. We are currently at a loss for curing somebody. To kind of lead that program for us, and in the past when it was working it was a full time individual. Dr. Jasso asked in the past was a full-time individual. Ms. Garcia stated we started with a local community volunteer, and when that person was no longer able to do it. We had a partner from Austin Texas they would send somebody to work. In case you have a volunteer contact Grace Aguirre Garcia. Bike shops would rotate once a week per day.
- Partnerships Project Search and Internships- Grace stated paid internships for six students with Toyotetsu Texas, this is a paid 13-week internship that would be a guided partner with someone at the facility. They would try different jobs available to them with somebody who is better trained and until they understand the skills required at a different position they choose.

This paid internship would hopefully begin in the spring.

- Partnerships Project Search and Internships-San Antonio Baptist Health Medical Center
- Dr. Carolina Gonzales, board of director asked a question to Ms. Garcia regarding the internships with intent of training the students to give them employment? Or is all just skill based? So, if an organization participates? But they may or may not have employment afterwards. That is not a condition of participation. Ms. Garcia responded no.

3.B. Fund Development Update

- Dr. Janysek stated we received a \$50,000.00 gift from Toyota Foundation grant to spread across over three campuses, Wise-Stem Programs, field trips. HISD-esports at marker space, — SSAISD- esports for equipment for stem pathways. Verbal notification, NOGA after Thanksgiving
- SAISD ISD- this is under consideration a call, staff and leadership changes within district, fluid call for quality schools and innovation staffing.
- Harlandale ISD- Kingsborough University and Career Academy, capacity interview on October 4th. Last week we reached out to HISD and have not heard anything back, it was not seen or placed on HISD board agenda.
- Manor ISD- capacity interview- October 24, with several of our A&M Institute and A&M team.
- Gates Foundation-City Education Partners- change in funding, implications for scope of work.

4. Presentation – Early Matters San Antonio

Board Vote on Personnel Complement for EMSA-

- Mark Larson presented and stated the purpose of Early Matters in San Antonio
- Roadmap for Early Childhood for the city and approved by Early Matters Advisor Board now need to move it forward and make it a reality.
- Mark Larson stated the backbone capacity, guide, vision, strategy, support aligned activities, establish shared measurement practices.
- Mark Larson stated to post these positions for director of engagement, director of policy, director of communications, director of data.
- Mark Larson stated and went over financials for calendar year.
- Dr. Jasso asked the question who is funded by the Early Matters grant? Mark Larson responded he is the only fulltime that is funded by this, but he has several contractors that do the work needed. Michelle Lugalia Hollon- Support of Director of Engagement for about 20 hrs. week, other Consultants are at 5-10 hours a month.
- Dr. Jasso asked the question on looking specifically at the backbone capacity under expenses and specifically, the line total personnel with benefits for 2024-2025 that is \$669,500 personnel. Mark Larson stated that asking currently going forward, that would be Mark's position and four director full director roles each are which between \$90 and \$5,000. So, if you add up my role and the four director positions that would total the \$669,500.
- Dr. Jasso stated so those are the ones you are proposing to announce provided that those funds come in.
- Dr. Carolina Gonzales, Board Member asked when you propose? When do you have timeline on when funds would be secured. Mark stated I think will be nearly halfway funded within the next two or three months for we would probably be at a million out of the next two years together is about two million,
- 1st Motion Juan Jasso has approved the proposed budget as it presented by or Mark Laron Early Matters, and that we authorize Dr. Henrietta Munoz to wait for the funds that are available to take appropriate action once funds are then post for positions.
- 2nd Motion from Carolina Gonzales
- No discussion, all in favor say aye, all opposed say nay, motion passes.

5. Consent: (All items may be acted upon at the same time by the School Board and have been discussed in prior Work Session)

This was discussed right after the no citizens communication.

- 1st motion Juan Jasso to approve consent as presented 5A & 5B.
- 2ND Motion, Carolina Gonzales
- No discussion, all those in favor say aye.
- All those opposed say nay.
- If their no questions or comments, we have approved this item.
- Motion passes

5.A. [USAA Grant Funds for Early Matters SA](#)

5.B. [ISCP New Back Office Support Vendor](#)

5. Closed Session - A&M San Antonio Institute School board will go into closed session as authorized by the Texas Open Meetings Act, Texas Government Code 551.071/551.074.

6. Information Items:

[Monthly Financial Report](#)

7. Adjournment: 4:00pm

- 1st motion – Carolina Gonzales
- 2nd motion- Juan Jasso
- No opposed
- No discussion
- Meeting Adjourned